

FOLLOW-UP FROM CLOSING SESSION

The audit team will set a timeline for the facility director to submit additional documentation to demonstrate compliance.

If necessary, the audit team will set a timeline for the facility director to develop and submit a Corrective Action Plan.

CORRECTIVE ACTION PLANS

In the event that a Corrective Action Plan is needed to remedy a deficiency:

- Should be implemented as quickly as possible
- Progress reports should be provided on a regular basis

Follow-up visits will be made by the Auditors during the Corrective Action period.

CORRECTIVE ACTION PLAN CONTENTS

Statement of the Deficiencies

Description of actions necessary to achieve compliance

Tasks to be completed

Individual responsible for each Task

Timeline for the completion of each Task