

IJDA MEMBERSHIP MEETING

Johnson County Juvenile Detention Center

Tuesday, March 9, 2010

Attendance

| | | | |
|------------------|----------------------|------------------|-------------------|
| Pam Clark | Consultant | Brent Kelley | Howard County |
| Michelle Frazier | Henry County | Kevin Mann | Allen County |
| Anita Biehle | Bartholomew County | Traci Agner | Dearborn County |
| LeShea Cates | Madison County | Ashley Barnett | ICJI |
| April Dubree | Youth Law Team (YLT) | Kellie Whitcomb | IDOC |
| Laurie Elliott | Youth Law Team (YLT) | John Thompson | Vigo County |
| Jason Bowser | Bartholomew County | Jim Jenkins | Vigo County |
| Jim Higdon | Johnson County | Rob Threlkell | Lifeline |
| Sean Coleman | St. Joseph County | Nathan Henderson | St. Joseph County |
| Debra Thomason | Madison County | Bud Ross | IJJTF |
| Robert Belew | Dearborn County | | |

I. Call to Order – 10:38 a.m.

II. Introductions

III. Approval of June Minutes – Motion by Kevin Mann. Second by Laurie Elliott. Motion passed unanimously.

IV. Treasurer's Report – Jim Higdon reported there is \$5,148.34 in the IJDA checking account and \$5,129.28 in the IJDA CD.

V. Committee Reports

Membership – Traci Agner reported that membership is still at 139 members pending the April Summit that will likely add new members.

Regional Trainings – Laurie Elliott reported that the IJDA may not be able to hold two training regional training sessions. Laurie recommends cancelling the May training session as it immediately follows the Summit. The Allen County training scheduled for August 30-September 4 would remain the same. To hold two regional training sessions the IJDA would need to cover some of the costs. Brent Kelley asked what level of funding support would be needed. Laurie said there is about \$12,000 in the grant to cover regional training and the amount needed from the IJDA would depend on the level of expenses to be covered for trainers and trainees. LeShea Cates asked about where the dates for training might need to be changed given there will only be one session. Kevin Mann suggested a more central location might make sense if there will only be one training. Potential dates and locations were discussed. Michelle Frazier offered Henry County as an alternate site for the training as expenses for hotel rooms would be lower. Ashley Barnett offered space in the Government Center that would be free. However, hotel expenses would likely be an issue in Indy. Laurie will check on possible hotel costs in Indy. LeShea Cates also offered Madison County as an option. YLT staff will explore all the options, including hotel expenses.

Summit - April Dubree brought registration brochures. These will be mailed out today. Pam Clark will send them out electronically as well. Detention facilities will get two registration forms. Other groups will get a hard registration form and/or an electronic form. The Summit event is scheduled for April 20-21. The government rate at the hotel is \$89, which allows up to 4 guests to a room. The hotel may be difficult to identify from the outside, as it does not look like a hotel. Michelle Frazier asked if the brochure is being sent to DCS. April said this could be done electronically. Laurie has a contact that will be used for distribution at DCS. The Summit Committee is still working on attracting vendors. Bob

Barker has made contact and may be an exhibitor. A bank is again sponsoring bags and pens for attendees. Indiana detention facilities are being asked to put together door prizes, e.g. gift cards, bags or baskets, facility t-shirts, etc. Early bird registration is March 26 (\$75). Registration is non-refundable.

Standards Review – Jason Bowser reported there is no update on national standards. Jason said he will have a report next month. Kellie W. reported that a committee must be convened to look at the Indiana Detention Standards. Kellie has been participating in detention audits, and she says she now understands why IJDA members are interested in seeing the Standards revised, i.e. repetition, etc. Jason said he isn't sure if the repetitive nature of the ACA standards will be reduced through the process of recommended revisions. There was discussion around whether or not Indiana Detention Standards have to exactly mirror ACA standards. PREA standards will also need to be taken into consideration.

Disaster and Emergency Plan – The goal of this committee is to develop an MOU for facilities and jurisdictions that would allow for the evacuation of detained youth to neighboring detention facilities in the event of a natural or other disaster. Jim Higdon gave the Johnson County Judge a copy of the proposed plan. The Judge asked Jim questions about the second paragraph that defines disaster/emergency. She also asked what would be done about kids with communicable diseases that might need to be transferred and housed in another facility. She questioned whether a facility could or should accept any child without medical information. She also questioned some of the terms in the document such as “paperwork” (what is paperwork?). Laurie Elliott asked Jim to send her office the Judge's input/concerns.

Michelle Frazier asked about how this works with a privately run facility, i.e. Henry County. Who needs to sign the document – the judge or the “company”? Laurie suggested that as long as the facility evacuating has a valid court order placing the child at that facility, the company is covered and can evacuate as needed. The company in this case should sign the MOU. April Dubree reported that this topic will be addressed at the IJDA lunch meeting that will be held at the Summit. Brent pointed out again that signing the MOU is a suggestion, not a requirement. Laurie asked that everyone feed any input or concerns to her office.

VI. DOC Report – Kellie Whitcomb reported that if she is able to make it to the IJDA meeting at the Summit she will share information about the IDOC disaster and emergency planning. Kellie has been assisting with the detention audits.

Kellie reported there have been issues with detention centers obtaining immunization records. Indiana Detention Standards require an effort to obtain these records. The IDOC uses the CHIRP system to obtain these records. Kellie provided a handout with information on this system in case centers are not aware of this resource.

VII. Juvenile Mental Health Pilot Project – This Project continues to have positive press. Matt Aalsma, a Pilot Project Advisory Board member has won an award through the Indiana Business Journal and the article recognized the Pilot Project. Tippecanoe County has joined the Project with the opening of their Assessment Center. SWRYV will be submitting a proposal to join the Pilot Project. Dearborn County will soon be joining the Project. The YLT has a new data person working on the data from the Project. Tippecanoe County is working with Hamilton County that provides detention services for youth from their jurisdiction on policy and procedure to ensure no duplication of the MAYSI-2. There will be a session at the Summit on the Pilot Project. Matt Aalsma will be doing a session on the work that is being done on follow-up care. The YLT has also met with Hamilton County and will meet with Henry County about those facilities joining the Project.

Brent Kelley questioned whether representatives at the state level really understand how many mental health kids are being cared for in the juvenile justice system. Laurie Elliott offered to facilitate a discussion with someone from DMH. Kevin Moore is now working at the DMH in the area of state hospitals. Brent suggested that having someone from DMH at our meetings could be helpful.

- VIII. Detention Discussion** – Jason Bowser asked if anyone is having issues with bed bugs. He has been reading that this is an issue in some facilities. No one in Indiana reported experiencing this issue.
- IX. PREA** – Anita Biehle talked about the PREA DVD and facilitators guide that can be used to ground staff and residents in PREA. Kevin Mann stated he will provide contact information about to access these resources.
- X. IJTF Report** – Bud Ross stated he had nothing to report. He sad he wanted to check in and see how the group is doing.
- XI. ICJI Report** – Ashley Barnett reported that the YLT is the official Compliance Monitoring entity for the state of Indiana. A JABG grant has been provided to the IDOC to create a PREA training video for use throughout the state. JABG grants went before the CJI Board on Friday. The SAG recommended denying the IJDA grant request for training funds. The ICJI is getting ready to convene a Juvenile Justice Summit for the entire state, and the SAG wanted the IJDA to partner with ICJI to do this rather than funding regional training and the Summit. The Juvenile Justice Summit will be held October 12-14 in Indianapolis. More information on this event will be available to later. Ashley said that ICJI has been alerted that juvenile justice funding as a whole will be decreasing. As a result, the ICJI is looking to be more cost effective. Laurie Elliott asked about opportunities for training that could include the YLT, IJDA, etc. Ashley said there needs to be discussion about this moving forward.
- XII. Youth Law T.E.A.M. of Indiana Report** – Laurie Elliott reported that the tax issue is making her gray. This issue has still not been resolved and will require that we work with an accountant. Members of the Summit Committee talked about having a closing session with a game show format. A Final Four theme would be used for this event. Kevin Mann and Michelle Frazier were asked to lead teams. The first day of the Summit they will begin recruiting five players to play the game. The format will be three rounds with five questions per round related to the JJDP. Questions will be posed and points will be wagered (Family Feud). There will also be elements of Who Wants to be a Millionaire. Ashley said the ICJI has done this before, and it was fun. JJDOA violation reports should have been received. Laurie Elliott says everything looks great with the facilities she is dealing with. There will be a report submitted to Ashley by mid-June for submission to OJJDP by late June.
- XIII. DOE Report** – No representative present.
- XIV. Old Business** – Brent attended the Criminal Justice (CJ) meeting convened by Eric Hoch. The purpose of this meeting was to look at whether there was interest in forming a CJ community/consortium with a portion of membership association's dues being contributed to this consortium. Everyone agreed there needs to be more collaboration, but commitments to a consortium sharing revenues were uncertain. Another meeting will be held on April 6. An idea is to hold a super conference with different tracks was discussed. The IJDA is very small compared to the other organizations. Juvenile detention is often a forgotten entity. Brent said reported that the IJDA wishes to retain its own identity.
- XV. New Business** – 2010 slate. Jim reports only contested position would be secretary. The slate will be as follows:

VP – Kevin Mann

Secretary – Jason Bowser, Traci Agner, Joni Williams

Treasurer – Jim Higdon

At-large – Jason Bowser, Kellie Whitcomb, Laurie Elliott, John Thompson, Joni Williams, Sean Coleman (SB)

Pam will send out slate to membership. Ballots will be distributed at lunch on Wednesday and election results will be announced at the close of the Summit.

Michelle Frazier moved to close the nominations; Kellie Whitcomb seconded. The motion carried. Michelle announced that Gibault will take over operation of the Henry County Youth Center this Thursday, March 11, 2010 and that all existing contracts will be honored for staffing. The transition should be seamless.

XV. Next Meeting – May 11, 2010 – St. Joseph County Juvenile Detention Center

XVI. Adjournment – 11:24 a.m.

2009 IJDA Goal Statements

- The IJDA will determine its tax liability to-date and develop a plan to resolve any outstanding tax liability.
- The IJDA will establish its legal and tax status moving forward.
- The IJDA will develop a plan for meeting its tax liability annually.
- The IJDA and its members will reach out to representatives of the probation community in Indiana to help them understand what the IJDA does and what issues and concerns these groups have in common.
- The IJDA will add to its representation of centers from across the state.