

**Juvenile Justice Mental Health Screening and assessment Pilot Project  
Initial Site Visit Information**

**Site:** \_\_\_\_\_

**Date of Visit:** \_\_\_\_\_

**Persons Contacted:** \_\_\_\_\_

**General Information:**

**# Of Beds (secure/non-secure):** \_\_\_\_\_

**Average Length of Stay:** \_\_\_\_\_

**# Of Staff:** \_\_\_\_\_

**Staffing Patterns:** \_\_\_\_\_

**Staff Credentials:** \_\_\_\_\_

**Intake Process:**

**Current Funding Patterns:**

**Current Screening Tools:** \_\_\_\_\_

**Who administers them:** \_\_\_\_\_

**Where are they administered:** \_\_\_\_\_

**Where are they stored:** \_\_\_\_\_

**Who has access to them:** \_\_\_\_\_

**What current consents are being used:** \_\_\_\_\_

**How is tool administered (paper, comp):** \_\_\_\_\_

**When is tool administered:** \_\_\_\_\_

**How often is tool administered:** \_\_\_\_\_

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**Current Mental Health Services Provided In-House:**

**Providers:** \_\_\_\_\_

**Types of Services:** \_\_\_\_\_

**Access:** \_\_\_\_\_

**Record Storage:** \_\_\_\_\_

**Who has access to records:** \_\_\_\_\_

**How quickly is a mental health assessment conducted? In house or after release?** \_\_\_\_\_

**Current Data Collection:**

**What Data is Collected Now:** \_\_\_\_\_

**Method of Collection:** \_\_\_\_\_

**Who Collects and Analyzes:** \_\_\_\_\_

**Method of Storage:** \_\_\_\_\_

**Where is data distributed:** \_\_\_\_\_

**Primary Purpose of Data Collection:** \_\_\_\_\_

**What Kind of Data would be helpful:** \_\_\_\_\_

**Current Resources (Community Mental Health) utilized (include cost to the detention centers for these services if any):**

**Current Resource Manuals Available:** \_\_\_\_\_

**Local Advisory Board(s) and Composition:**

**Experiences with Local Systems of Care:**

**Experiences with Medicaid:**

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**Obtain Copies of the Following**

**Current Policies and Procedures regarding:**

- Current referral process**
- Suicide precautions and other mental health interventions**
- Confidentiality**
- Psychotropic Medications**
- Current Screening Tools**
- Referral process based on results of screening tools**
- Consents and Releases of Information**
- Discharge Planning**
- Data Dictionary**