

8-3-39	Update	6-3-1.44	<p><u>Written policy, procedure, and practice provide</u>, in accordance with state and federal statues, criminal record and sex offender registry checks are conducted on all new employees, including the following:</p> <ol style="list-style-type: none"> (1) Indiana data and communications system (IDACS). (2) Indiana bureau of motor vehicles (BMV). (3) Indiana department of child services (DCS). (4) Indiana sex and violent offender registry. <p><i><u>Comment:</u> The facility’s administrators should know of any criminal conviction that could directly affect an employee’s job performance in a facility setting.</i></p> <p><i><u>Comment:</u></i></p> <ul style="list-style-type: none"> <i>-Fingerprint-Based National Criminal History Checks may substitute for #1 and #2 above;</i> <i>-National Sex Offender Registry checks may substitute for #3 above.</i> <p><i>Suggested document(s): Completed employment check in each of the four categories</i></p>
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